



August 21, 2024

Dear Members,

Austin Firefighters Retirement Fund (AFRF) **will be accepting candidate nominations** for one position on the AFRF Board of Trustees. The three-year term for this elected trustee position will begin as of the January 2025 board meeting. Trustee elections are open to both active and retired firefighters. Both active and retired firefighters can nominate and elect either an active or a retired firefighter for the position.

The Board requests a biography for every candidate who is nominated. The biography, which is recommended but not mandatory, must not exceed three hundred (300) words in length with strict adherence. The biographies will be included with each ballot to inform members about the candidates. The following nomination and election time periods are as scheduled:

Nominations: September 1 through September 15, 2024

Nominations for the trustee position can be submitted by **email** at Staff@AFRFund.org, by **phone** at 512-454-9567, or by **mail** or **in-person** at the pension office at the address below.

The nominations deadline is 5pm CT on September 15, 2024.

For nominees: An optional biography may be provided by every candidate nominated. Please provide any biographies to the pension office **by September 20, 2024.**

Elections: October 17 through November 6, 2024

For both active and retired firefighters, ballots are scheduled for distribution by **USPS first-class mail** to the eligible voter's home address on record during the second week of October. The ballots can be **returned using the prepaid business reply envelope** provided within the ballot package addressed to the third-party election official, YesElections. The return envelopes with completed paper ballots must be **postmarked by November 6, 2024** and received by November 13, 2024.

Members will also have the option to **vote online**. The printed mail ballot materials will include the **online voting website URL** as well as **individual log-in credentials**. An email will be sent on the opening date to any voters with a valid email address on file, containing the same pertinent information as the mail ballot. We will inform you as soon as the results are available.

Run-Off: If necessary, December 2 through December 16, 2024

If no nominated member receives a majority of the votes cast, a run-off will be held for the two nominated members who received the highest number of votes. Ballots will again be scheduled for distribution through the above-mentioned procedures. Run-off ballots should be **submitted online** or returned by mail and **post marked no later than December 16, 2024**. We will inform you as soon as the results are available.

Sincerely,



Anumeha Kumar
Executive Director
Austin Firefighters Retirement Fund